

CITY OF
WOLVERHAMPTON
COUNCIL

Response to Request for Information

Reference FOI 002454
Date 27 June 2018

FOI Statistics/Administration

Request:

I would like to make an FOI request about the following statistics in the previous annual period. If figures are recorded in calendar year this would be 2017, if financial year 2017-18. If available in both, I would prefer calendar for comparison to central government FOI statistics.

1. What period do you record FOI statistics in? Financial Year/Calendar Year/Other?
[Financial Year](#)
2. How many FOI requests have you received? (if this figure includes EIR requests, please state)
[1,144](#)
3. The number of requests where the information was granted?
[Your request for information has now been considered and the City of Wolverhampton Council is not obliged to supply the information you requested for the reasons set out below.](#)

[Section 17 of the Freedom of Information Act 2000 requires City of Wolverhampton Council, when refusing to provide such information \(because the information is exempt\) to provide you, the applicant with a notice which:](#)

- [\(a\) states the fact,](#)
- [\(b\) specifies the exemption in question and](#)
- [\(c\) states \(if that would not otherwise be apparent\) why the exemption applies:](#)

[In relation to your particular request, the following exemption applies:](#)

[Section 12 - Exemption where cost of compliance exceeds appropriate limit](#)

[We can confirm that the Council holds information falling within the description specified in your request. However, Section 12 of the Freedom of Information Act 2000 allows a public authority to refuse a request if the cost of providing the information to the applicant would exceed the 'appropriate limit' as defined by the Freedom of Information.](#)

The Regulations provide that the appropriate limit to be applied to requests received by local authorities is £450 (equivalent to 18 hours of work). In estimating the cost of complying with a request for information, an authority can only take into account any reasonable costs incurred in:

- (a) *Determining whether it holds the information,*
 - (b) *Locating the information, or a document which may contain the information,*
 - (c) *Retrieving the information, or a document which may contain the information,*
- and*
- (d) *Extracting the information from a document containing it.*

For the purposes of the estimate the costs of performing these activities should be estimated at a rate of £25 per hour.

The information appertaining to your request is not easily accessible and as such this information is not held as a distinct set able to be retrieved or reported on. To get the information would require a full scale look into all individual records. This would be a manual exercise and as such we believe that the aggregated time it would take to collate the information would be in excess of 18 hours (equivalent to a notional cost of £450).

- 4. The number of requests where the information was entirely withheld (no information provided)?
Please see response provided to question 3 above.
- 5. The number of requests where the information was partially withheld (some, but not all information requested, provided)?
Please see response provided to question 3 above.
- 6. How many requests were completed inside the statutory deadline?

Month	2017/18
April	100%
May	
June	
July	99%
August	
September	
October	99%
November	
December	
January	99%
February	
March	

7. How many requests were appealed to internal review?
12
8. How many decisions were upheld at internal review?
11
9. How many FOI decisions have been appealed to the ICO?
1
10. How many decisions were upheld by the ICO?
1
11. How many vexatious requests were received?
Please see response provided to question 3 above.
12. How many people are employed to deal with FOI?
In response to question, we can confirm the following:

In the Corporate Information Governance Team only:

For the period April 2017 and October 2017 - We had three members of staff completing these tasks and one member of staff dealing with internal reviews.

For the period November 2018 to 31 March 2018- We had four members of staff completing these tasks and one member of staff dealing with internal reviews.

Please note that the above does not include the number of people who work on FOI and EIR requests outside of the Corporate IG team who would be involved in activities such as sourcing and extracting the information. This is not recorded and therefore is information not held under Section 1 of the Freedom of Information Act 2000.

13. What is the budget for administering FOI?
There is no budget for administering FOI.
14. Do you use case management software for FOI? If so, which one?
No
15. Do you publish a disclosure log?
Yes