

Response to Request for Information

Reference FOI 001868
Date 15 January 2018

Animal Boarding Establishments

Request:

I would like to submit a request for information under the Freedom of Information Act and would require you to supply the appropriate information to the below questions to me on this email address.

1. How much do you charge for licensing of Animal Boarding Establishments?
 - [Animal Boarding Establishments New / Renewal - £160](#)
 - [Home Boarding Establishments New / Renewal - £95](#)
2. How much do you charge for licensing of Animal Breeding Establishments?
[The fee for a dog breeding licence is £145.](#)
3. On average, how long does the licensing process take? Please break this down from administration through to inspection and issuing of the licence?
[Inspection takes approximately 1-2 hours. Initial inspections are conducted by Environmental Health Officer with an authorised Veterinarian.](#)
4. What grade of officer carry out the stages throughout the licensing procedure?
[Senior Officer.](#)
5. What is your officer charge per hour for this process (Admin-Inspecting Officer)?
[Charges per hour are not calculated. Costs are covered by the licence fee.](#)
6. Do you make a different licence charge for home boarders and hobby breeders?
[See response to Question 1 in respect of home boarders. Hobby breeders will be licensable if they generate 5 or more litters per year in accordance with legislation requirement.](#)
7. What is the average time spent on the licensing of home boards? (Please break down from Admin to issue of licence).
[Admin-1 hour](#)
[Inspection 1 hour](#)