



Response to Request for Information

Reference FOI 001753
Date 19 December 2017

Enforcement/Debt Collection Contracts

Request:

Request for Information under Freedom of Information Act

I would be most grateful if you would provide me, under the Freedom of Information Act, details in respect to the contracts below, details of which can be found on the second page of this document:

Enforcement/ Debt Collection Contracts – For Parking Fines, Council Tax, Business Rates, Commercial Rents, High Court Writs

The details we require are:

- Your current suppliers used to collect the above debts?
- Number of cases issued to each enforcement agent for the immediate past 2 financial years, and year to date?
- Enforcement/ Debt Collection contract start dates and end dates, and any contract extension provisions?
- Type of the most recent procurement process for enforcement services eg Tender, Concession etc?
- Whether your Revenue and Benefits and/or Parking Service is outsourced and if so, to whom?
- The name and job title of the senior officer (outside of procurement) responsible for this contract?

[NOT PROTECTIVELY MARKED]

*For clarity, the details of the successful and unsuccessful suppliers are kept in the strictest confidence. These details are used only to contact and support suppliers regarding their bidding activity for the relevant contracts.

Q1. Your current suppliers used to collect the following debts

Q1	Debt Types	Company A	Company B	Company C	Company D
	Parking Fines	Bristow & Sutor	Equita		
	Council Tax	Bristow & Sutor	Rundles		
	Business Rates	Bristow & Sutor	Rundles		
	Commercial Arrears	Bristow & Sutor	Shergroup		
	High Court Writs	Shergroup			

Q2. Number of cases issued to enforcement agents for the immediate past 2 financial years, year to date

Q2	Debt Types	2015/16	2016/17	2017/ 18 (YTD)
	Parking Fines	3072	0	7283
	Council Tax	8243	5725	4858
	Business Rates	953	418	220
	Commercial Arrears	3	5	0
	High Court Writs	0	5	6

Q3. Enforcement/ Debt Collection contract start date and end date, and any contract extension provisions

Q3	Debt Types	Contract Start Date	Contract End Date	Contract Extension Provision
	Parking Fines	01/07/2014	30/06/2018	1 year
	Council Tax	01/12/2013	30/11/2018	1 year
	Business Rates	01/12/2013	30/11/2018	1 year
	Commercial Arrears	01/12/2013	30/11/2018	1 year
	High Court Writs	n/a		

Q4. Details of your most recent procurement process for enforcement services

Q4	Debt Types	Competitive Tender	Competitive Presentation	Local Authority Lead Framework Agreement	Dynamic Purchasing System eg YPO	Concession
	Parking Fines	Yes				
	Council Tax	Yes				
	Business Rates	Yes				
	Commercial Arrears	Yes				
	High Court Writs	n/a				

Q5. Are your Revenue and Benefits or Parking Services outsourced, and if they are, please state who is the supplier responsible for each or both services eg Capita, Arvato, Agilisys etc?

- Revenue and Benefits are not outsourced
- The Parking Services function is managed and administered by the City of Wolverhampton Council, however the On & Off Street Enforcement element is undertaken by APCOA.

Q6. The name and job title of the senior officer (outside of procurement) responsible for this contract?

- Tracey Richards, Recovery Manager – Revenue and Benefits
- Deborah Binder, Parking Services Manager.