

Response to Request for Information

Reference FOI 001068
Date 18 April 2017

Licensing of Private Rented Properties

Request:

Under the Freedom of Information Act 2000, please provide me with copies of the following:

Regarding Selective licensing of Private rented properties:

- 1) When did you introduce Selective licensing?
[Designation approved July 2011, scheme ran January 2012 to January 2017.](#)
- 2) How many properties were covered by your licensed area?
[Area comprised 524 residential properties.](#)
- 3) How many licenses have you issued?
[207](#)
- 4) How many licenses do you intend to issue?
[N/A](#)
- 5) Have you done any prosecutions related to these licenses?
[Yes](#)
- 6) If so how many and for what?
[3 Prosecutions](#)
[5 Simple Cautions](#)
[29 Warning Letters \(failing to licence and breaches of conditions, plus illegal immigration issues prior to Right to Rent\)](#)
- 7) How many staff did you need to administer and police these licenses?
[One full time Selective Licensing Officer](#)
- 8) Did you need to take on extra staff or external agencies to help administer once the scheme was up and running?
[No](#)
- 9) Did the money charged for licensing fully cover the cost of administration?
[No](#)

- 10) If the money taken did NOT cover the costs, how much additional funding did you need to provide?
£75,000 ABCD grant funding was used to set the scheme up and consult, and recruit the member of staff.
- 11) What additional programmes did you provide alongside licensing, like regeneration, demolition, re-building, environmental provisions, insulation funding etc.

Please list what they were and an approximate figure of the total cost that these programmes have cost so far and anticipated final cost of all of these by the end of the licensing period?

In respect of your above questions, it has been established after careful consideration that the Council does not hold the above information as the programme team and board were disbanded. Consequently, we are unable to provide any information relating to the above, and are informing you as required by Section 1(1) (a) of the Act, that states:

"Any person making a request for information to a public authority is entitled to be informed in writing by the public authority whether it holds information of the description specified in the request".