

Response to Request for Information

Reference FOI 000842
Date 2 February 2017

Document Management

Request:

I would like to make a Freedom of Information request in relation to Document Management within your Revenues, Benefits and Housing Department. Please find below my request.

1. Do you use a Document Management software system in your **Revenues Department**?
Yes
2. If yes which company provides it?
Northgate Public Services Ltd
3. How much do you pay for this system annually?
In response to question 3 above, it has been established after careful consideration that the Council does not hold the above information as the software is part of a contract for software used in revenues and benefits administration. The contract does not separately identify the costs of document management. Consequently, we are unable to provide any information relating to the above, and are informing you as required by Section 1(1) (a) of the Act, that states:

"Any person making a request for information to a public authority is entitled to be informed in writing by the public authority whether it holds information of the description specified in the request".
4. When is this contract due to finish?
30 April 2020
5. Do you use a Document Management software system in your **Benefits Department**?
Yes
6. If yes which company provides it?
Northgate Public Services Ltd

7. How much do you pay for this system annually?

In response to question 7 above, it has been established after careful consideration that the Council does not hold the above information as the software is part of a contract for software used in revenues and benefits administration. The contract does not separately identify the costs of document management. Consequently, we are unable to provide any information relating to the above, and are informing you as required by Section 1(1) (a) of the Act, that states:

"Any person making a request for information to a public authority is entitled to be informed in writing by the public authority whether it holds information of the description specified in the request".

8. When is this contract due to finish?

30 April 2020

9. Do you use a Document Management software system in your **Housing Department**?

10. If yes which company provides it?

11. How much do you pay for this system annually?

12. When is this contract due to finish?

In response to questions 9, 10, 11 and 12 above, it has been established after careful consideration that the Council does not hold the above information. Consequently, we are unable to provide any information relating to the above, and are informing you as required by Section 1(1) (a) of the Act, that states:

"Any person making a request for information to a public authority is entitled to be informed in writing by the public authority whether it holds information of the description specified in the request".

However, I can advise you that Wolverhampton Homes will be able to provide you with this information. They can be contacted on the following e-mail address:

FOI@wolverhamptonhomes.org.uk