

Response to Request for Information

Reference FOI 000621
Date 21 November 2016

Freedom of Information Requests

Request:

I would be grateful if you could please consider the following under the Freedom of Information Act 2000:

1. What system do you currently use for recording and managing the FOI requests your authority receives?
We currently use a bespoke database developed in-house (not an off the shelf system)
2. The initial cost to set up and implement this system?
No external expenditure has been incurred as the system was developed in-house and operates on the existing corporate IT platform. The time input into the database development was not recorded (part of 'business as usual' system developments and improvements) and cannot be costed.
3. The Annual Cost of this system?
There are no annual maintenance costs or license fees as the system was developed in-house.
4. Have you changed system in the last 5 years? *Yes*
 - a. If yes, which system did you use previously?
FOI requests were previously recorded and managed using an excel spreadsheet.