CITY OF
WOLVERHAMPTON
COUNCIL

Response to Request for Information

Reference   FOI 000115
Date   5 May 2016

Accident/Incident Recording

Request:

How are Accident/Incidents managed within the Council for both the staff and the Public?
Accidents and incidents are recorded on a paper IR1 form which is then uploaded to a central database, ICASS. The Health and Safety team monitor the database contents and will take appropriate action where necessary. Accident and incident statistics are reported and analysed corporately and at the Strategic Health Safety and Wellbeing Board.

Are they via paper and spread sheets or by a specific software application?
Paper (IR1) and specified software application, see below.

If it's the latter, which application is it, when is the contract up for renewal, cost of contract and annual support, who is responsible (including contact details)?
Application – ICASS Health and Safety Software – Warwick IC Systems Ltd
Renewal – 23 August 2016
Cost and support - £22,844
Person responsible – Jayne Goddard-Mills