

Whitgreave Primary School



Pupil Wellbeing Champion Job Description

Working with Pupils

- Safeguard young people from the risk of harm and have a full knowledge of policies and procedures.
- Use and be able to adapt relevant tools to assess learners' mental health and wellbeing needs.
- Develop, lead and oversee the delivery of interventions to address learner behaviour, mental health and wellbeing needs, including 1-to-1, group and whole-class support.
- Develop, lead and oversee an effective early intervention and prevention strategy that identifies learners exhibiting early signs of requiring support with their mental health or wellbeing.
- Manage the transition of new learners arriving, putting the necessary support in place to overcome any barriers to learning.
- Coach, support and train staff who are in contact with learners with behavioural issues or mental health needs to implement appropriate strategies.

Working with Parents/Carers

- Be able to signpost parents to initial levels of support.
- Engage with parents/carers to understand their mental health and wellbeing issues, as well as that of their children, and support them accordingly to make sure there is holistic support for them and their children.
- Liaise with parents/carers to discuss strategies that can help promote positive mental health and appropriate behaviours.
- Act as the lead point of contact for parents/carers in relation to pastoral and behavioural issues, involving relevant staff members as necessary.
- Maintain regular contact with parents/carers to discuss their child's progress, behaviour and attendance.

- Facilitate Team Around the Child meetings.

Working with Staff and Other Professionals

- To identify support needed for families within the school.
- Where relevant, attend school "Early Support Plan" meetings.
- To develop and oversee our approach to mental health and wellbeing for learners.
- To understand and build links with local mental health services and other external agencies.
- Work with relevant members of teaching staff to review the curriculum and make sure there are cross-curricular approaches that promote positive mental health and wellbeing.

Continuing Professional Development:

- To comply with Health and Safety Procedures.
- Teaching and Learning Procedures.
- Operate within the Behaviour Policy and all other relevant policies.
- Attend relevant training and courses.
- Continue to upskill and carry out a range of CPD.

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Pupil Wellbeing Champion Person Specification

Essential	Desirable
Experience of working with children, to overcome barriers to learning and/or development. A good standard of English and Maths. NVQ Level 3 or equivalent qualification.	Other training and CPD, pertinent to the role, such as Play Therapy. Experience of working within a similar role within an educational setting. Experience of work with a variety of different ages.
Enhanced Clearance/DBS checks.	Up-to-date Safeguarding and Child Protection training, in line with LA recommendations.
High levels of communication and listening skills, the ability to relate to young people and families in our community.	
The ability to use own initiative, motivate others and act as a role model.	Experience of contributing to team ethos and wider school life.
The ability to analyse problems and devise solutions.	
Assertiveness, fairness and consistency, when dealing with children and fellow professionals.	
Determination to see problems and solutions through to an end. Evidence of impact of actions.	A portfolio detailing previous activities working with children, demonstrating impact.